



KRM Security Services Ltd

To: All Staff
CC: Usman Ali, Operations, Control

KRM Security Services Ltd
Crown House
North Circular Road
London
NW10 7PN

Tel: 0207 117 6215
Fax: 0207 900 6220
E: info@krmsecurity.co.uk
W: www.krmsecurity.co.uk

Date: 22/03/2020

Dear All,

I understand that some of you have quite a lot of concerns regarding the COVID-19 pandemic. I sympathize with you all at this difficult time. Please rest assured that as a company we are doing our best to ensure that our officers remain well, and please be assured that your health and well-being is our top priority. We are constantly in discussions with our clients and getting consistent updates from the UK government and the Security Industry Authority (SIA).

Currently, negotiations are ongoing between Ian Todd, the CEO of SIA, and the UK government to recognize security officer's as key workers and to give them access to all the other benefits that key workers are currently eligible for.

As a company, we have taken the following measures:

- We have advised all our staff to maintain their hygiene, wash their hands every 30 minutes for 20 seconds at least.
- Maintain distance from visitors, contractors and general public
- We have already provided masks on sites, which can be worn on duty
- We have spoken with building agents to ensure that the supply of hand sanitizers and tissues is plentiful
- We are also encouraging staff to wear gloves and use hand sanitizers more often
- If you are using radios, keys, clipboards and handling mail, please ensure that you sanitize your hands or wash your hands after use
- We are encouraging staff to keep their areas of work clean and tidy and hygienic



As of now, the UK government has advised that there will be no major disruptions to public transport, and TfL is running as normal.

Currently, NHS staff and Police Officers are working day in day out helping the community and the country. Therefore, it is required that security officers should adhere to the same guidelines as your jobs are equally important in protection of premises, assets and the public.

Please rest assured that we will update you with procedures that will take place in the event of a lockdown of the capital, however, as of now, all of you are still expected at work. However, with that being said, if you do possess symptoms such as high temperatures, coughing, difficulty in breathing then you must self isolate. In this event, please do inform senior management ASAP to allow smooth running of operations.

Finally, please rest assured that we will update you with further information as it becomes available.

Further information about COVID-19 can be found on the WHO's website, <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/events-as-they-happen> and on the NHS website: <https://www.nhs.uk/conditions/coronavirus-covid-19/Was>

Should you have any more concerns or questions please do not hesitate to contact myself or senior management on the following numbers:

- Usman Ali: 07804 273546
- Abeer Mohammad: 07904 420507
- Hadi Haghighi : 07936 904817
- Lee Palling: 07936 915817
- 24 hrs control room: 02071176215

Kind Regards,

Rana Usman
Director

